

Under the Rules and Procedures of the Winthrop Town Council, President Gill called the Town Council Meeting to order at 7:00 PM in the Harvey Hearing Room.

PLEDGE OF ALLEGIANCE

Councilor Vice President Varone led the Pledge of Allegiance.

Council President asks for Moment of Silence for “Tink” Martin.

ROLL CALL

Councilor DelVento-	Present
Councilor Powers-	Present
Councilor Letterie-	Present (7:05)
Councilor Boncore-	Present
Councilor Sanford-	Present
Councilor Calla-	Present
Councilor Mael	Present
Vice President Varone-	Present
Council President Gill-	Present

MINUTES

Councilor Powers made a motion to accept the Minutes September 18, 2012.

2nd. By Councilor Sanford

Passed Unanimously

PUBLIC COMMENT

Judy VanKooiman (4) comments on the WINARC 50+ Celebration, 10-13-12 at VFW, Revere.
Arthur Cummings will be given a Lifetime Achievement Award on this evening.

No Further Comment

No Further Discussion

CORRESPONDENCE

Council President Gill reads letter from marine (Joseph Cortez) who is very grateful for packages received from the work Richard Honan and the community does for our troops.

Letter from Jerry Defranza-Oct. 14, 2012, International White Cane Day

No Further Comment

No Further Discussion

COMMITTEE REPORTS

Rules and Ordinance Committee had meeting September 25, 2012 (See attached minutes)

Finance Committee- Committee had meeting September 24, 2102 (See attached minutes)

No further action on Council Clerk Committee

No Further Comment

No Further Discussion

Town Manager McKenna has 5 items to update council on:

- 1) Ad-hoc golf meeting Thursday Sept. 27, 2012. Good meeting, still discussing how to go forward with releasing of property. Would like more public input. Much concern about drainage problem. West Nile Virus has been a consideration from this poor drainage. Golf Course and Ingleside Park major problems with drainage, working to correct this. A significant analysis will be needed. Have developed an RFP for lease. Finance question on how golf course could begin project.
- 2) Mass DOT, came into Town Managers office and presented a new concept Mass Rides. This will help the public within the inner city to develop a tool that enables the public to receive credits as they do something that is significant to the environment. Credits are redeemable for dinners, etc. More information will be given to the public.
- 3) Visit from Green Communities Act Designation. We have adopted a stretch code to become a certified green community. If we follow through we will then be able to make available a credit line up to \$150,000 to \$175,000 for Green Projects. This is very substantial to our community. Mr. McKenna will need vote on 10-23-12 for grant submittals for these funds.
- 4) Rink possibilities, talked to aggregate purchasing providers. Blue Wave consulting offered and would aggregate all energy under 3rd. party provider and use solar energy. This will be very cost effective for our town's energy expense. We are still in the process of choosing.
- 5) Article in Globe regarding Partners Health Care setting up to be able to pledge \$90 million dollars of funds to regional health centers. Mr. McKenna has written letter to EBHC strongly urging them to apply for these funds and reconsider having a satellite facility in Winthrop.

Councilor Mael has question on golf course. Would like to know their thoughts on how they want to proceed. Mr. McKenna is certain golf course is eager to stay. Winthrop sees this a golf course going forward. \$100 year rental and pay taxes and water bill, adds up to approx. \$40,000.00. Can golf course afford to do entire projects but they will require assistance from the town with both financials and submitting grants, budget etc. We need to establish partnership with golf course.

Councilor Boncore has question on drainage on River Road. Originally it was in the beach grant. Mr. McKenna is exploring different options for these drainage problems. Residents, Elks, Golf Course cannot apply for grants but the Town can. Councilor Boncore wants to be reassured the town is helping with these matters. Mr. McKenna assures this is being done.

No Further Comments
No Further Discussion

OLD BUSINESS

Councilor DelVento will put on their agenda the Town Clerk Annual Review.

Fall Forum 10-23-12 7:00 p.m. Senior Center

Town Managers Annual Review still being worked on, councilors please turn papers in.

Council President would like meeting for week from this evening. Oct. 9, 2012 to discuss this review.
Councilor Letterie scheduled meeting for Oct. 9, 2012 @ 7:00 P.M.

Committee Openings:

Technology Committee

Scholarship Committee

Winthrop Air Pollution Noise and Hazards Committee

Motion by Councilor DelVento for Town Council to Approve \$7,439.00 from Waterways Reserve (See attached Motion)

No 2nd. Needed coming from Finance Committee

No Further Discussion

Passed Unanimously

Motion by Councilor DelVento for the Town Council to Approve \$10,418.76 from the Town Manager's Salary Reserve to Police Personnel Line Items (See attached motion)

No 2nd. Needed coming from Finance Committee

Discussion-Councilor Letterie states that on prior motion we took money from Police Personnel. Mr. McKenna notes this was a transfer from funds because it was budgeted inappropriately. This motion's corrects this line item expense.

Salary adjustments are taken care of by salary reserves.

Passed Unanimously

Motion by Councilor DelVento to move the following sources of funds be appropriated for the purposes of procurement and installation of an Enterprise Wide Voice Over IP Telephone system for the Town (See attached motion)

No 2nd. Needed coming from Finance Committee

No Further Discussion

Passed Unanimously

Councilor DelVento motions to approve \$2,375.00 from the Town Council Reserve Account to Town Clerk Contract Services Account (See attached motion).

2nd. By Councilor Sanford

Discussion: Councilor Powers confirms this is ½ of total cost. Other ½ being financed by schools. Councilor DelVento confirms.

Passed Unanimously

Councilor DelVento motions to approve \$2,500.00 from the Town Council Reserve Account to Town Clerk Contract Services Account (See attached motion).

2nd. By Councilor Boncore

No Discussion

Passed Unanimously

Councilor Boncore motions to amend section 8"g" of the Town Council Rules (See attached motion)

No 2nd needed coming out of Rules and Ordinance Committee

Passed Unanimously

Motion by Councilor DelVento to suspend this ruling, as it was not presented in a timely manner.

2nd. By Councilor Boncore

No Discussion

Passed Unanimously

main motion to adopt the motion to change section 8 g (see attached motion)

No Discussion

Passed Unanimously

No Further Old Business

NEW BUSINESS

Motion to approve the appointment of Gerry Boyle to School Building Assistance Committee.

Motion approved by Councilor Sanford

2nd by Councilor Mael

No Discussion

Passed Unanimously

PUBLIC COMMENT

Councilor Mael read in Globe that town of Revere wants to put soccer field in Suffolk Downs. He is concerned that we will have no say with expected spectators in this area.

If we are going to be looking at casino and then add in soccer game. It appears that we have to re-think mitigation for our community. We have to be able to broaden our thoughts with Suffolk Downs. We need town to be more involved.

Councilor Calla reminds that flu shots will be given October 3, 2012 at Senior Center.

Councilor DelVento reminds of the tailgate party for the Mase Foundation.

Motion to adjourn by Councilor DelVento

2nd. By Councilor Letterie

Motion Passes Unanimously

Meeting Adjourned at 7:50 PM

A DVD of this meeting is available from WCAT

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Hand Written Notes

Committee Openings Documents

Roll Call Log

Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist



Winthrop Town Council

Rules & Ordinance Committee

September 25, 2012

Meeting called to order: 6:30 p.m.

Present:

Chairman Philip R. Boncore

Paul Varone

Council President Peter Gill

Absent:

Nick DelVento

1)Agenda Item: Town Clerk Review

Discussion Followed

Motion by Paul Varone

2nd By Chairman Philip Boncore

Passed Unanimously

Amend Rule 8 subsection "g" by adding the words "committee on committees" after the word "appointments" and by adding the words "who shall review and evaluate all council employees annually, no later than March 15th."

2)Agenda Item: Revere Rodent Regulations

Discussion Followed

No Action Required

Meeting Adjourned: 7:35 p.m.

RULE 8 - COUNCIL COMMITTEES

After organization of the Town Council, the President may appoint members to standing and special committees. The first named member of each committee shall be the committee's Chairman.

Standing committees shall be:

- a) Finance - 3 members
- b) Rules and ordinance - 3 members
- c) Public Health and Safety - 3 members
- d) Public works - 3 members
- e) Economic Development - 3 members
- f) Capital assets - 3 members
- g) Appointments, committee on committees, 3 members who shall review and evaluate all council employees annually, no later than March 15th

Winthrop Town Council

Finance Committee

6:00pmJ. Harvey Meeting Room Committee Meeting

September 24, 2012

Comm. Present: Chair N. DelVento, and R. Sanford, J. Letterie absent

Meeting called to order at 6:30pm.

Present: Peter Gill, Paul Varone, Linda Calla, Craig Mael, J.L. Powers, J. McKenna, V. Ruocco, Chiefs Delehanty and Flanagan, B. Flavin, and K. Charvis.

Agenda:

Town Clerk Salary Review

Police Transfers (2)

Phone System Funding

Town Pier Final Payment

Items taken out of order:

1a: Police Transfer of \$27,700 from Police Personnel to Police Contract Expense id an Intradepartmental Transfer and requires no action by the Council as per Charter Sec 7-9 (a).

1b: Police Transfer of \$10,418.76 from Salary Reserve to Police Personnel. Presented by J. McKenna as funding required to fund Police Superior Officers Union contract settlement. Monies were held in the Salary Reserve account for 2012 pending finalization of contract negotiations and now are required to be transferred to fund the contract.

The Finance Committee unanimously approved the forwarding of the request with a positive action to the full Council.

2: Phone System Funding: J. McKenna and V. Ruocco presented the plan for a new digital based phone system that will link all Town Departments and the Schools (Schools will be funding their expense of the system). The funding comes from several sources.

The Town Manager will provide the exact language for the required transfers for action by the Council. The Finance Committee unanimously approved the forwarding of the request with a positive action to the full Council.

3: Transfer of \$7,439.00 from the Waterways Reserve fund to account 7525-544350 for the finale payment for the construction of the Town Pier. Presented by J. McKenna to close out the construction contract for the Town Pier that an amount of \$7,439.00 be paid to B T T Marine Construction LLC as final retainage.

The Finance Committee unanimously approved the forwarding of the request with a positive action to the full Council.

5: Town Clerk Salary Review: Discussion of lack of salary adjustment to this position since 2008. Further information requested of Town Manager as to percent increases in this timeframe of Town Department heads.

Item tabled to next Finance Committee meeting to review requested information.

Meeting adjourned at 7:35pm.

Submitted:

Nicholas DelVento

Committee Chair



RECEIVED
TOWN OF WINTHROP
2012 SEP 27 P 5:05

TOWN CLERK
WINTHROP, MASS

MOTION

Submitted By: James McKenna, Town Manager

Date: 9/27/12

TEXT OF MOTION

For the Town Council to approve a transfer of \$7,439.00 from the Waterways Reserve Fund to account 7525-544350 for the purposes of payment of contract balance due to BTT Marine Construction Company LLC for completion of the Town Landing Pier Project or take any other action relative thereto.

Signature of Petitioner:



Received By: _____

Time: _____



RECEIVED **TOWN OF WINTHROP**

2012 SEP 27 P 5:05

TOWN CLERK
JENNIFER M. LEE

MOTION

Submitted By: James McKenna, Town Manager

Date: 09/18/12

TEXT OF MOTION

For the Town Council to approve a transfer of \$10,418.76 from the Town Manager's Salary Reserve to the Police Personnel line item for contractual obligations as outlined in the Superior Officers collective bargaining agreement.

The Town Manager requests that this matter be submitted to the Finance Subcommittee for further consideration and approval.

Signature of Petitioner: _____

Received by: _____

Time: _____



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

Date: September 26, 2012

To: Town Council

From: James McKenna

Re: Motions for Council Action- October 2, 2012

RECEIVED
2012 SEP 27 P 5:05
TOWN CLERK
JENNIFER M. MARRAS

Telephone System:

I move that the following sources of funds be appropriated for the purposes of procurement and installation of an Enterprise wide Voice Over IP telephone system for the Town and that these funds be transferred to 0196052-57900:

Existing VOIP Appropriated Budget (0196052-579700)	\$10,500.00
MWRA Capital (Fund 501- after Fire Truck payment)	\$16,834.57
MWRA Capital (Fund 501- excess remaining FY12)	\$38,960.31
Comcast WCAT Town portion	\$6,300.00
MWRA Capital (Fund 501- excess remaining FY13)	\$5,972.00
<hr/> Totaling	<hr/> \$78,566.88

And that these funds be deposited into the existing Telephone Replacement Project Capital Account. And further, that the Town Council authorize the Town Manager to enter into a financing agreement with the successful telephone equipment provider to finance the balance of amounts necessary to complete this installation project or take any other action relative hereto.



RECEIVED **TOWN OF WINTHROP**
2012 SEP 27 P 5:05

TOWN CLERK
WINTHROP, MASS

MOTION

Submitted By: James McKenna, Town Manager

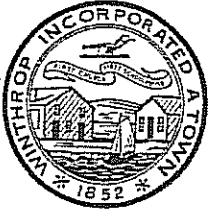
Date: 9/26/12

TEXT OF MOTION

For the Town Council to approve a transfer of \$2,375.00 from Town Council Reserve (Account 0111052-576100) to the Town Manager Contract Services (Account 0111252/544350), or take any other action relative thereto for the purpose of recruiting a new CFO with the assistance of the Edward Collins Center for Public Management:

Signature of Petitioner: _____

Received By: _____ Time: _____



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 9/27/12

TEXT OF MOTION

For the Town Council to approve the transfer of \$2,500.00 from the Town Council Reserve Account to the Town Clerk Contract Services Account for the purposes of posting online Ordinance updates or take any other action relative thereto.

Signature of Petitioner: _____

Received By: _____

Time: _____